

Designations required	Grants, Compliance, and Data Analyst
Specializations	Research Operations, Data Analytics, and Compliance Management
About the Role	We are seeking an analytical and detail-oriented professional to manage research grants, regulatory compliance, and institutional data systems. The role involves coordinating funding processes, ensuring adherence to guidelines, and providing data-driven insights to strengthen research and international collaboration initiatives.
Role Responsibilities	• Track funding cycles, proposal deadlines, and deliverables for national and international grants (e.g., DST, DBT, ICMR, Erasmus+, DAAD). • Ensure compliance with UGC, AICTE, NEP 2020, and international collaboration regulations. • Maintain documentation for MoUs, project approvals, ethics clearances, and reporting obligations. • Coordinate with finance, research, and academic units for transparent budgeting, fund utilization, and audit readiness. • Support proposal development through templates, guidelines, and submission checklists. • Develop dashboards and performance metrics to monitor partnerships, mobility programs, and research outcomes. • Analyze data on exchanges, collaborations, publications, and funding success rates. • Generate periodic reports and insights for strategic planning and leadership decisions. • Establish systems for data integrity, benchmarking, and trend analysis across global engagement portfolios.
Qualifications & Experience	• Master's degree in Business Administration, Research Management, Data Analytics, or related field. • 4-8 years of experience in research operations, data analytics, or grant compliance management. • Strong understanding of research governance, higher education regulations, and international funding ecosystems. • Proficiency in data visualization tools (Power BI, Tableau) and advanced Excel reporting.

Core Competencies	• Grant and compliance management • Data analysis and performance tracking • Institutional reporting and audit readiness • Regulatory awareness and documentation • Strategic planning and evidence-based decision-making
Scale of Pay	As per University norms
Email your CV and other relevant documents.	resumes@msruas.ac.in